

**COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT**

**BYLAW NO. 302, 2023**

**A bylaw to adopt the annual budget for the year 2024**

The board of the Comox Strathcona Regional Hospital District, in open meeting assembled, enacts as follows:

**Budget bylaw**

1. Schedules A, B, C and D attached hereto and forming part of this bylaw is the annual budget for the Comox Strathcona Regional Hospital District for the year ending the 31<sup>st</sup> day of December 2024.

**Citation**

2. This Bylaw No. 302 may be cited as the "Annual Budget Bylaw No. 302, 2024."

<b>Read a first and second time this</b>	<b>15<sup>th</sup></b>	<b>day of</b>	<b>February</b>	<b>2024.</b>
<b>Read a third time this</b>	<b>15<sup>th</sup></b>	<b>day of</b>	<b>February</b>	<b>2024.</b>
<b>Adopted this</b>		<b>day of</b>		<b>2024.</b>

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Deputy Corporate Legislative  
Officer

I hereby certify the foregoing to be a true and correct copy of "Annual Budget Bylaw No. 302, 2024" as adopted by the Board of the Comox Strathcona Regional Hospital District on the \_\_\_\_ day of , 2024.

\_\_\_\_\_  
Deputy Corporate Legislative  
Officer

**Comox-Strathcona Regional Hospital District  
Consolidated Annual Budget Bylaw No. 302, 2024 - Schedule 'A'**

**Revenue**

Grants in lieu of taxes	\$ 182,000
Requisition	12,600,000
Transfer from reserves	8,640,653
Interest revenue	550,000
Surplus prior year	<u>3,261,716</u>
	<u><b>\$ 25,234,369</b></u>

**Expenditures**

Administration expense	\$ 230,231
Governance expenses	54,000
Benefits	110
Bank charges	500
Travel	12,000
Legal fees	10,000
Professional fees	40,500
Grants - Current Year	1,970,000
Grants - Carry Forward	6,566,453
Major Capital Project - LTC Beds	2,074,200
Long term debt principal costs	7,858,238
Long term debt interest costs	2,884,196
Reserve	<u>3,533,941</u>
	<u><b>\$ 25,234,369</b></u>

**Budget Departmental Report**



From Category : 0      To Category : 0  
 Account Code : ??-?-?-???      To : ??-?-?-???

Budget Detail : Recommended Budget  
 Year : 2024

			2024 Recommended Budget
Account Code	Account Description	CC1 CC2 CC3	
<b>GENERAL REVENUE FUND</b>			
General Revenue Fund			
<b>REVENUE</b>			
50-1-0-005	GRANTS IN LIEU OF TAXES		182,000
50-1-0-012	PROV GRANTS - DEBT SVC CHGS)		0
50-1-0-015	REQUISITION - ELECTORAL AREAS		4,498,823
50-1-0-020	REQUISITION - MUNICIPAL		8,101,177
50-1-0-120	INTEREST REVENUE		550,000
50-1-0-126	DEBENTURE REFUNDS		0
50-1-0-128	OTHER REVENUE		0
50-1-0-145	TSFR FR RESERVE		0
50-1-0-150	SURPLUS PRIOR YEAR		3,261,716
<b>Total REVENUE</b>			16,593,716
<b>EXPENSES</b>			
50-2-0-200	ADMINISTRATION EXPENSE		230,231
50-2-0-220	GOVERNANCE EXPENSES		54,000
50-2-0-221	SALARIES & WAGES		0
50-2-0-225	BENEFITS		110
50-2-0-238	WCB		0
50-2-0-246	BANK CHARGES		500
50-2-0-284	MEETING EXPENSE		0
50-2-0-320	TRAVEL		12,000
50-2-0-335	ADVERTISING		0
50-2-0-353	PUBLIC RELATIONS		0
50-2-0-381	LEGAL FEES		10,000
50-2-0-387	PROFESSIONAL FEES		40,500
50-2-0-470	CONTR TO RSV SEC 20(2)		0
50-2-0-475	CONTR TO CAP & LOAN FUND		0
50-2-0-480	TRANSFER TO CAPITAL		1,970,000
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES		3,533,941
50-2-0-486	FUNDS FOR FUTURE MAJOR PROJECTS		0
50-2-0-500	BANK/LOAN INTEREST OPERATING		0
50-2-0-501	TEMPORARY BORROWING INTEREST		0
50-2-0-505	LONG TERM DEBT PRINCIPAL		7,858,238
50-2-0-506	LONG TERM DEBT INTEREST		2,884,196
50-2-0-507	INTERIM FINANCING PRINCIPAL		0

**Budget Departmental Report**



From Category : 0      To Category : 0  
 Account Code : ??-?-?-???      To : ??-?-?-???

Budget Detail : Recommended Budget  
 Year : 2024

Account Code	Account Description	CC1	CC2	CC3	2024 Recommended Budget
50-2-0-508	INTERIM FINANCING INTEREST				0
	<b>Total EXPENSES</b>				16,593,716
	<b>Surplus/(Deficit)</b>				0
	<b>Category Total --&gt;</b>				0
<b>CAPITAL &amp; LOAN FUND</b>					
<b>Capital Fund</b>					
<b>REVENUE</b>					
51-1-0-012	PROV GRANTS - CAPITAL				0
51-1-0-140	INTERIM FINANCING PROCEEDS				0
51-1-0-145	TRANSFER FR RESERVE				8,640,651
51-1-0-148	TRANSFER FR GENERAL				1,970,000
51-1-0-149	DEBT PROCEEDS				0
51-1-0-150	UNEXPENDED DEBT PROCEEDS PRIOR YR				0
	<b>Total REVENUE</b>				10,610,651
<b>EXPENSES</b>					
51-2-0-470	CAPITAL GRANTS FUNDED BY DEBT				0
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING				1,850,000
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING				120,000
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES				4,285,546
51-2-0-474	MAJOR CAPITAL PROJECTS				4,355,105
51-2-0-479	CAPITAL BUILDING				0
51-2-0-502	DEB DISCOUNT/ISSUE EXPENSE				0
51-2-0-504	TEMPORARY BORROWING PAYDOWN				0
51-2-0-550	DEFICIT PRIOR YEAR				0
	<b>Total EXPENSES</b>				10,610,651
	<b>Surplus/(Deficit)</b>				0
	<b>Category Total --&gt;</b>				0

**Comox-Strathcona Regional Hospital Distr**  
**Budget Departmental Report**



**GL5290A**  
**Date :** Feb 09, 2024

**Page :** 3  
**Time :** 11:46 am

**From Category :** 0      **To Category :** 0  
**Account Code :** ??-?-?-???      **To :** ??-?-?-???

**Budget Detail :** Recommended Budget  
**Year :** 2024

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<b>Account Code</b>	<b>Account Description</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>	<b>2024 Recommended Budget</b>
<b>Grand Total --&gt;</b>					<b>0</b>

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**2024 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
GENERAL REVENUE FUND						
General Revenue Fund						
REVENUE						
50-1-0-005	GRANTS IN LIEU OF TAXES					
1		A	1.00	-182000.00	0.0000	-182,000
	<b>Total :</b>					<b>-182,000</b>
50-1-0-015	REQUISITION - ELECTORAL AREAS					
3	.2507 per \$1000 based on 2024 Completed Roll	A	1.00	-4498823.00	0.0000	-4,498,823
	<b>Total :</b>					<b>-4,498,823</b>
50-1-0-020	REQUISITION - MUNICIPAL					
4	.2507 per \$1000 based on 2024 Completed Roll	A	1.00	-8101177.00	0.0000	-8,101,177
	<b>Total :</b>					<b>-8,101,177</b>
50-1-0-120	INTEREST REVENUE					
5		A	1.00	-550000.00	0.0000	-550,000
	<b>Total :</b>					<b>-550,000</b>
50-1-0-150	SURPLUS PRIOR YEAR					
8		A	1.00	-3261716.00	0.0000	-3,261,716
	<b>Total :</b>					<b>-3,261,716</b>
EXPENSES						
50-2-0-200	ADMINISTRATION EXPENSE					
9	CVRD support services	A	1.00	200000.00	0.0000	200,000
9	Staff Secondment/Implimentation Startegic Initiatives	A	1.00	30231.00	0.0000	30,231
	<b>Total :</b>					<b>230,231</b>
50-2-0-220	GOVERNANCE EXPENSES					
166	12 meetings @ \$4500	A	12.00	4500.00	0.0000	54,000
	<b>Total :</b>					<b>54,000</b>



**2024 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
GENERAL REVENUE FUND						
General Revenue Fund						
EXPENSES						
50-2-0-225	BENEFITS					
169	Board remuneration (CPP only)	A	1.00	110.00	0.0000	110
	<b>Total :</b>	<b>BENEFITS</b>				<b>110</b>
50-2-0-246	BANK CHARGES					
174		A	1.00	500.00	0.0000	500
	<b>Total :</b>	<b>BANK CHARGES</b>				<b>500</b>
50-2-0-320	TRAVEL					
167	Board travel	A	12.00	1000.00	0.0000	12,000
	<b>Total :</b>	<b>TRAVEL</b>				<b>12,000</b>
50-2-0-381	LEGAL FEES					
171	Allowance for legal	A	1.00	10000.00	0.0000	10,000
	<b>Total :</b>	<b>LEGAL FEES</b>				<b>10,000</b>
50-2-0-387	PROFESSIONAL FEES					
165	Annual audit fees	A	1.00	5500.00	0.0000	5,500
165	Allowance for liaison or study work	A	1.00	15000.00	0.0000	15,000
165	Board Strategic Planning	A	1.00	20000.00	0.0000	20,000
	<b>Total :</b>	<b>PROFESSIONAL FEES</b>				<b>40,500</b>
50-2-0-480	TRANSFER TO CAPITAL					
152	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	1850000.00	0.0000	1,850,000
152	Global grants	A	1.00	120000.00	0.0000	120,000
	<b>Total :</b>	<b>TRANSFER TO CAPITAL</b>				<b>1,970,000</b>
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES					
157	Unallocated annual capital project funding	A	1.00	0.00	0.0000	0



**2024 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
GENERAL REVENUE FUND						
General Revenue Fund						
EXPENSES						
157	Contribution from surplus	A	1.00	3261716.00	0.0000	3,261,716
157	Annual reserve contribution	A	1.00	272225.00	0.0000	272,225
<b>Total :</b>						<b>3,533,941</b>
<b>FUNDS FOR FUTURE EXPENDITURES</b>						
50-2-0-500 BANK/LOAN INTEREST OPERATING						
12	Temporary borrowing interest	A	1.00	0.00	0.0000	0
<b>Total :</b>						<b>0</b>
<b>BANK/LOAN INTEREST OPERATING</b>						
50-2-0-505 LONG TERM DEBT PRINCIPAL						
14	Issue 99 Apr/Oct 19 - ends Oct 2026	A	1.00	16304.00	0.0000	16,304
14	Issue 146 Sep 19,2018 to Sep 19,2028	A	1.00	7841934.00	0.0000	7,841,934
<b>Total :</b>						<b>7,858,238</b>
<b>LONG TERM DEBT PRINCIPAL</b>						
50-2-0-506 LONG TERM DEBT INTEREST						
73	Issue 99 Apr/Oct 19 - ends Oct 2026	A	2.00	3714.00	0.0000	7,428
73	Issue 146 Mar/Sep 19/18-Sep/2028 3.2%	A	2.00	1438384.00	0.0000	2,876,768
<b>Total :</b>						<b>2,884,196</b>
<b>LONG TERM DEBT INTEREST</b>						
CAPITAL & LOAN FUND						





**2024 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
CAPITAL & LOAN FUND						
Capital Fund						
REVENUE						
51-1-0-145	TRANSFER FR RESERVE					
159	Prior year equipment/projects \$5K to \$100K	A	1.00	-4285546.00	0.0000	-4,285,546
159	Phillip Monitoring Software/Hardware carry forward	A	1.00	-154520.00	0.0000	-154,520
159	Ophthalmology/PHACO carry forward	A	1.00	0.00	0.0000	-63,070
159	UDMD carry forward	A	1.00	-160484.00	0.0000	-160,484
159	Patient Monitors and Central Station carry forward	A	1.00	-144000.00	0.0000	-144,000
159	Chemistry Analyzer	A	1.00	-81895.00	0.0000	-81,895
159	Pharmacy Renovations	A	1.00	-60000.00	0.0000	-60,000
159	Expansion into Surgical Suite	A	1.00	-200000.00	0.0000	-200,000
159	Humidifiers	A	1.00	-17670.00	0.0000	-17,670
159	Stealth Navagation System	A	1.00	-78400.00	0.0000	-78,400
159	VMWare Servers	A	1.00	-175800.00	0.0000	-175,800
159	Alpinehouse Redevelopment	A	1.00	-88274.00	0.0000	-88,274
159	HRIS System	A	1.00	-336000.00	0.0000	-336,000
159	Additional Psychiatric Beds	A	1.00	-10228.00	0.0000	-10,228
159	Network Core Refresh	A	1.00	-311764.00	0.0000	-311,764
159	Nexus Data Center	A	1.00	-398800.00	0.0000	-398,800
159	LTC Facility - Major Capital	A	1.00	-2074200.00	0.0000	-2,074,200
	<b>Total :</b>					<b>-8,640,651</b>
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51-1-0-148	TRANSFER FR GENERAL					
153	Global grants funded by operating	A	1.00	-120000.00	0.0000	-120,000
153	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	-1850000.00	0.0000	-1,850,000
	<b>Total :</b>					<b>-1,970,000</b>
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EXPENSES						



**2024 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
CAPITAL & LOAN FUND						
Capital Fund						
EXPENSES						
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING					
154	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	1850000.00	0.0000	1,850,000
	<b>Total :</b>					<b>1,850,000</b>
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING					
156	Zeballos, Cortes, Kyuquot, Tahsis, Gold River, Sayward + 6 new waiting for Ministry Approval	A	1.00	120000.00	0.0000	120,000
	<b>Total :</b>					<b>120,000</b>
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES					
160	Minor Capital	A	1.00	4285546.00	0.0000	4,285,546
	<b>Total :</b>					<b>4,285,546</b>
51-2-0-474	MAJOR CAPITAL PROJECTS					
161	Phillip Monitoring Software/Hardware carry forward	A	1.00	0.00	0.0000	154,520
161	UDMD carry forward	A	1.00	160484.00	0.0000	160,484
161	Patient Monitors and Central Station carry forward	A	1.00	144000.00	0.0000	144,000
161	Ophthalmology/PHACO carry forward	A	1.00	63070.00	0.0000	63,070
161	Chemistry Analyzer	A	1.00	81895.00	0.0000	81,895
161	Pharmacy Renovations	A	1.00	60000.00	0.0000	60,000
161	Expansion into Surgical Suite	A	1.00	200000.00	0.0000	200,000
161	Humidifiers	A	1.00	17670.00	0.0000	17,670
161	Stealth Navagation System	A	1.00	78400.00	0.0000	78,400
161	VMWare Servers	A	1.00	175800.00	0.0000	175,800
161	Alpinehouse Redevelopment	A	1.00	88274.00	0.0000	88,274
161	HRIS System	A	1.00	336000.00	0.0000	336,000
161	Additional Psychiatric Beds	A	1.00	10228.00	0.0000	10,228



**2024 Recommended Budget**

<b>Account Code ID</b>	<b>Account Name Description</b>	<b>Status</b>	<b>Quantity</b>	<b>Rate</b>	<b>Burden %</b>	<b>Amount</b>
CAPITAL & LOAN FUND						
Capital Fund						
EXPENSES						
161	Network Core Refresh	A	1.00	311764.00	0.0000	311,764
161	Nexus Data Center	A	1.00	398800.00	0.0000	398,800
161	LTC Facility - Major Capital	A	1.00	2074200.00	0.0000	2,074,200
<b>Total :</b>						<b>4,355,105</b>
<b>MAJOR CAPITAL PROJECTS</b>						

**Comox-Strathcona Regional Hospital District  
Annual Budget Bylaw No 302, 2024 - Schedule C**

**Capital Project Funding  
Summary**

**Identified Capital projects 2024:**

Project Type	Funding Source	Total RHD Cost	2024 Expenses
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Operating	\$ 715,449	\$ 715,449
Equipment/Capital Improvement Projects >\$100K and < \$1.5 Million	Operating	599,502	599,502
Unallocated Funds	Operating	535,049	535,049
Unconditional Grants	Operating	120,000	120,000
		<b>\$ 1,970,000</b>	<b>\$ 1,970,000</b>

**Capital projects carried forward from 2023:**

Project Type	Funding Source	Total RHD Cost	2024 Expenses
Equipment/Capital Improvement Projects > \$100K	Reserves	\$ 2,591,994	\$ 2,120,422
Equipment/Capital Improvement Projects > \$5,000 and < \$100K	Reserves	4,324,153	4,285,546
Unit Dose Medication Distribution	Reserves	737,746	160,484
		<b>\$ 7,653,893</b>	<b>\$ 6,566,453</b>

**Total Identified Capital Project Funding  
2024**

<b>\$ 9,623,893</b>	<b>\$ 8,536,453</b>
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## Comox-Strathcona Regional Hospital District Annual Budget

### Bylaw No. 302, 2024 - Schedule D List of Capital Expenditures - Section 23(1)(a.1)

Project	Facility	100% Project Cost	RHD Costs	2024 Cashflow
<b>Major projects &gt; \$1.5 million</b>				
Unit Dose Medication Distribution	All Facilities	\$ 1,844,365	\$ 737,746	\$ 160,484
<b>Equipment/Capital Improvement Projects &gt; \$100K</b>				
All Projects/Equipment over \$100,000	All Facilities	7,978,741	2,719,924	2,719,927
<b>Equipment/Capital Improvement Projects &gt;\$5,000 and &lt; \$100K</b>				
2016 Allocation	All Facilities	1,088,165	435,266	146,977
2017 Allocation	All Facilities	292,025	116,810	116,810
2018 Allocation	All Facilities	672,857	269,142	269,142
2019 Allocation	All Facilities	913,330	365,332	363,894
2020 Allocation	All Facilities	1,353,772	541,509	541,509
2021 Allocation	All Facilities	3,692,325	1,476,930	1,476,930
2022 Allocation	All Facilities	1,443,223	577,289	577,289
2023 Allocation	All Facilities	2,442,853	977,141	977,141
2024 Allocation	All Facilities	3,126,245	1,250,498	1,250,498
<b>Unconditional Grants</b>				
Unconditional Grant Allocation	Cortes Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Gold River Health Clinic	10,000	10,000	10,000
Unconditional Grant Allocation	Kyuquot Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Sayward Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Tahsis Health Centre	10,000	10,000	10,000

Unconditional Grant Allocation	Zeballos Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Other Designated Facilities (Pending)	60,000	60,000	60,000
<b>Grand Total</b>		<b>\$ 23,879,733</b>	<b>\$ 9,623,893</b>	<b>\$ 8,536,453</b>